



application for registry

UNLIMITED Staffing Solutions, Inc. is compliant
with EEOC requirements

Tell us about you

Name (Last Name First)			Social Security No.	
Present Address	Apt. No.	City	State	Zip
Permanent Address	Apt. No.	City	State	Zip
Are you 18 years or older?	Phone			
<input type="checkbox"/> YES <input type="checkbox"/> NO				

Some employment information

Are you employed now?	If you are currently employed, may we contact your employer in regard to references before an offer is extended?			
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO			
Name of Last Supervisor at this company	Ever applied to this company before?		Ever applied to this company before?	
	<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO	

How did you find us?

<input type="checkbox"/> Employment Agency	Which one? _____	<input type="checkbox"/> College Placement Service	Which one? _____
<input type="checkbox"/> Newspaper / Advertising	Which one? _____	<input type="checkbox"/> Walk-in	
<input type="checkbox"/> Employee referral	Who? _____	<input type="checkbox"/> Other	_____
<input type="checkbox"/> State Employment Office	Which one? _____		

Your education

School Level	Name And Location of School	No. of Years Attended	Did you graduate?	Subjects Studied
Grammar School				
High School				
College				
Trade, Business, or Correspondence School				

General

Subjects of special study
Special Training
Special Skills



application for registry (cont.)

Your work history (starting with your most recent employer)

Name of Present or Last employer			
Address		City	State
Zip			
Starting date	Leaving date	Job title	
Weekly Starting Salary	Weekly final salary	May we contact your supervisor? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Name of Supervisor		Title	Phone
Description of Work			
Reason for Leaving			

Name of Previous Employer			
Address		City	State
Zip			
Starting date	Leaving date	Job title	
Weekly Starting Salary	Weekly final salary	May we contact your supervisor? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Name of Supervisor		Title	Phone
Description of Work			
Reason for Leaving			

Service record

Branch of Service	Discharge Date / Rank
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Security Information

Have you ever been convicted of a felony?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
If yes, please explain		



application for registry (cont.)

Applicant statement

By signing this document, I am certifying that the information provided on this application is accurate and complete. The information I provided, including letters of recommendation, may be investigated by the company or its agents. Inaccurate or incomplete information may result in my being rejected for registry enrollment or having a work offer revoked or, if services have commenced, may result in disciplinary action or immediate removal from the registry.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

Signature

Date



checklist of documentation

Note: Originals must be reviewed by Unlimited Staffing Solutions, Inc. before acceptance. Interviewer will make copies of your documentation for your application. Both clearances must be the originals if you already have them processed.

- Criminal Clearance: submit if less than 6 months old or bring in a \$8 money order to have one done.
- Child Abuse Clearance: submit if less than 6 months old or bring in a \$8 money order to have one done.
- FBI Clearance: Only required if your residency in Pennsylvania has been less than 2 years.
- Physical Examination with the Two Step PPD (Tuberculosis Testing) or Chest X-Ray: You must use the form in the packet for your physical examination. No other forms will be accepted. If you get the Quantiferon TB Gold or Chest X-Ray have the physician give a detailed report on the date & results of the testing.
- Two Profession Letters of Recommendation: current dated with contact phone numbers listed
- One Personal Letter of Recommendation: current dated with contact phone number listed
- Identification Proven Eligibility to work in the US – List provided on the back of the I-9 form
- Certification (if applicable)
- Proof of Education (if applicable)
- Resume (if applicable)

It is your responsibility to submit and complete ALL outstanding credentialing requirements indicated above if you want to be considered offers by joining our registry. At the present time you are a candidate...not an employee. All that apply may not be eligible to receive offers for assignments. Your application will be detained for up to 60 days.

Contact this office at 215-886-0200. There are no "on the spot interviews" or guarantees for any offers for assignments. You must call to schedule an appointment once you have all the documents at hand. Failure to follow directions can affect the consideration for joining the registry.

Once ALL documents are in and the interview is completed then you may be offered for the orientation pending that all works out appropriately. There are no guarantees that will be offered to schedule for orientation.